

Monitor Wet-Ink Signature Page

The purpose of the Wet-Ink Signature Page is to maintain a record of the handwriting sample and signature of every individual involved in study-related activity and utilises the Florence platform to execute electronic signatures.

Wet-Ink Signatures will be obtained from:

- Every Melbourne Children's Campus personnel directly involved with a clinical trial, e.g., Sponsor-Investigator, Principal Investigator, Research Nurse, Trial Coordinator, Statistician, etc.
- Every Melbourne Children's Campus personnel not directly involved within a clinical trial, but is providing ancillary support to the study, e.g., MCRI COO, Legal Team Representative, etc.
- Staff external to the Melbourne Children's Campus who are acting as monitors for the clinical trial

Instructions on Completion:

Complete the form using a black or blue pen. Email a scanned copy of the Wet-Ink Signature Page to the MCRI Florence Organisation Administrator at: Florence@mcri.edu.au. This should be completed prior to the first monitoring visit at site.

The original copy the Wet-Ink Signature Page must be returned to the Melbourne Children's Trial Centre (MCTC) – Level 4, South Building during the first visit. All wet-ink signature pages, once uploaded by administrator, must be shortcut to the same location as the delegation log for ISFs. A scanned copy must also be filed in your Trial Master File (TMF), if applicable.

Contact Information

First Name		Surname	
Academic Title <i>(if applicable)</i>			
Phone No			
Email Address			
Organisation affiliation	<input type="checkbox"/>	CRO; specify:	
	<input type="checkbox"/>	Sponsor; specify:	
	<input type="checkbox"/>	Other; specify:	

Wet-Ink Signature

In completing the fields below, I confirm that my Electronic Signature in Florence and other MCRI verified and approved platforms is equivalent to my 'wet-ink' signature above.

Signature Sample	
Name <i>(Print)</i>	
Initials	
Numbers 0-9 <i>(i.e. handwrite out the numbers 0 through to 9)</i>	
Date	

Administrative Attestation *(to be completed by Florence Implementation Officer)*

I have received the hard copy of this Wet-Ink Signature Page

Florence e-Signature	
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